May 20, 2002

Dear Engineering Summer Institute Student,

Congratulations on being accepted to the Engineering Summer Honors Institute at The Ohio State University!

We ask that all students staying in the dorms arrive between 4:00 and 5:00 p.m. on Sunday, July 20th and check in at the front desk of Drackett Tower on North Campus. At this time, you will need to pay the $225.00 residence fee ($45 per day for 5 days). Please make checks payable to The Ohio State University. **Please bring the enclosed medical form and participation form completed and signed.** A get-to-know-each-other pizza party is planned for 6:00 p.m. For the remainder of the week, three meals a day will be provided for you at the OSU Dining Commons.

Students not staying in the dorms should arrive Monday, July 21st by 8:15 a.m. in Hitchcock Hall room 206. **Please bring the enclosed medical form and participation form completed and signed.** There is no fee for the workshop for commuter students. Note that lunch at the OSU Dining Commons will be provided each day for commuter students.

While Students may keep their car on campus, it is much preferred that they have a parent or guardian drop them off, as parking is limited. Commuter students should park in the Tuttle Park parking garage located on Millikin Road and east of the Ohio Stadium on Monday and the College of Engineering will issue a pass for a surface lot for the remainder of the week. Students staying in the dorms will receive parking directions after unloading their car and will not be permitted to leave campus at any time unless arrangements have been made prior to the start of the Summer Institute.

Family and friends are invited to the design competition on Friday, July 25th at 1:00 in Hitchcock Hall room 035. Parents may park in the Tuttle Parking Garage on located Millikin Road, near the stadium. Free parking passes will be available upon request at the design competition. All students staying in the dorms will need to be picked up at Drackett Tower at 4:30 on Friday, July 25th.

Evening activities have been planned by the two dorm resident advisors. The advisors are upper classmen or graduate students of the College of Engineering.

The Summer Honors Institute has a “zero tolerance” policy concerning drugs, alcohol, and/or all tobacco products. If at any point, a participating student is caught *using or possessing* any of these substances, they will forfeit all rights and be expelled from the summer program.

We hope this information will help you prepare for the institute. If you have any questions please do not hesitate to call or e-mail John Demel or Rick Freuler at the numbers below. We are looking forward to seeing you all on July 21st!

Sincerely,

John Demel                  Rick Freuler

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First-Year Engineering Program  Fundamentals of Engineering Honors for Programs